



Global Leaders In Maintenance &amp; Reliability

## Planner SAP Live Web-based Training and Hourly Coaching

### Big Goals Deserve Big Results.

Make It Happen With Marshall Institute.

Many planners came up through the ranks with little training. If they were trained, they learned the basics, but not how SAP relates to their job as a Planner, or their screen configurations. This training is specifically designed for the Planner that uses SAP daily. We will review each aspect of the SAP “must know” planning functions.

This training can also be very helpful for Managers that have Planners reporting to them, so they better understand what Planners should know regarding SAP, to help the Planners generate better quality planned work packages

Additionally, there are Supervisors, Leads, etc., that unfortunately, are tasked with Planning as well. While this is not optimal, this is a great opportunity to assist them in becoming more efficient by ensuring their SAP skills are enhanced.

### Remote SAP Training (2 days)

- Planners using SAP
- Maintenance Team Leads or Supervisors that manage Planners
- Maintenance Team Leads or Supervisors that have to plan work and world class

### Hourly Coaching

- Planners who want to address specific internal questions, problems and opportunities
- Maintenance Team Leads, Leads, Supervisors who have Planners reporting to them and need a greater level of understanding to coach their Planners
- Specific Planner related SAP issues, assistance with Master data, QA Notifications, creating Components (BOM), building or modifying Maintenance Plans (PMs)

## Do any of these sound familiar?

Getting poor quality notifications

Not knowing how to plan what is included in the operations list – what goes in long text

Lack of proper prioritization of work

Lack of prework hides chronic failures and prevents proper Root Cause Failure analysis

Lack of prework causes higher costs by not utilizing warranty work, and work done may cancel/void warranty

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Lack of understanding of Operation Relationships affects the scheduling process and leads to lost wrench time and poor utilization of resources

## Training Agenda

1. Maintenance Planning Overview
2. Notification Quality
3. Work Order Creation
4. Planning Pre-Work
5. Conducting the Job Site Visit and Developing the Draft Plan
6. Planning in SAP
7. Tasks List
8. Work Order Release
9. Shop Papers
10. Bill of Materials
11. Maintenance Plans, Items, and Task Lists
12. Continuous Improvement

Contact us to improve your Maintenance and Reliability performance:

PHONE: (919) 834-3722

EMAIL: [info@marshallinstitute.com](mailto:info@marshallinstitute.com)

WEB: [marshallinstitute.com](http://marshallinstitute.com)